

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

ELECTORAL ROLLS – Summary Revision of Photo Electoral Rolls with reference to 01.01.2012 as the qualifying date – Filling up of vacant posts and ban on transfers and postings of key Government officials connected with Revision of Photo Electoral Rolls, 2012 – Orders - Issued

---

GENERAL ADMINISTRATION (ELECTIONS.E) DEPARTMENT

**G.O.Rt.No. 4295**

**Dated: 21<sup>st</sup> September, 2011**

**Read the following:-**

1. From the E.C.I. Lr.No.23/2011/ERS/662, Dt.15.06.2011.
2. From the E.C.I. Lr.No.434/1/2011/ERS, dt.07.09.2011

--:o0o:--

**ORDER:**

The Election Commission of India, vide their letter first read above has announced Special Summary Revision of Electoral Rolls with reference to 01.01.2012 as the qualifying date. The draft photo electoral rolls shall be published on 01.10.2011 followed by final publication on 05.01.2012. National Voters' Day shall be celebrated on 25.01.2012. In the letter second read above, the E.C.I. has issued instructions to the Government to fill all vacant posts related to revision of electoral rolls and to impose ban on transfer of officials connected with the revision of electoral rolls.

2. The prime objective of the revision is to produce upto date and accurate photo electoral rolls with the cooperation and involvement of the electors, political parties, rural and urban local bodies, NGOs etc. This exercise requires a massive effort on the part of the electoral authorities in the State and this cannot be completed without strengthening them with adequate staff. All vacant posts of Electoral Registration Officers/Assistant Registration Officers /Booth Level Officers who are involved in preparation of photo electoral rolls shall, therefore, be filled up immediately.

3. The existing provisions of the Representation of the People Act, 1950 stipulates that any officer or staff employed in connection with the preparation, revision and correction of the Electoral Rolls shall be deemed to be on deputation to the Election Commission for the period during which they are so employed and such officer and staff shall, during that period, be subject to the control, superintendence and discipline of the Election Commission. Any transfer of key officials during the period of revision will adversely affect the work and the quality of revision process. The entire process has a very tight schedule within which vast amount of work has to be completed. It involves meticulous planning, professional management, close supervision and monitoring. It is, therefore, necessary that during the aforesaid period, the transfer of any officer engaged in this exercise should be avoided.

(P.T.O.)

4. In view of the above, it is necessary that key officials connected with the exercise of preparation of Photo Electoral Rolls like District Election Officers (all Collectors except Collector, Hyderabad and the Special Commissioner, GHMC), the Electoral Registration Officers (Sub-Collectors/Revenue Divisional Officers/Deputy Municipal Commissioners in GHMC area), the Assistant Electoral Registration Officers (all Tahsildars / Municipal Commissioners) and Booth Level Officers should not be disturbed from their places of posting without prior concurrence of the Election Commission from the commencement of the work till its completion.

5. The District Revenue Officers at district level are playing key role in preparation of electoral roll and supervising the preparation of rolls and conducting meetings with the field level authorities. They also act as Coordinating Officers for attending to preparation of photo electoral rolls and issue of EPICs.

6. Further, in order to strengthen the functioning of the Electoral Registration Authorities, it is necessary to fill up all the vacant posts, if any, of the categories mentioned in paras 4 & 5 above connected with the preparation of photo electoral rolls.

7. Accordingly, the Government hereby order that all officials connected with the preparation of photo electoral rolls of Assembly Constituencies i.e. all Officers and staff of the office of the Chief Electoral Officer, General Administration (Elections) Department, all District Election Officers viz., all District Collectors (except Collector, Hyderabad) and Special Commissioner, GHMC in case of Hyderabad, District Revenue Officers, Electoral Registration Officers (all Sub-Collectors/Revenue Divisional Officers/Commissioners of Greater Visakha Municipal Corporation / Guntur Municipal Corporation / Municipal Corporation, Vijayawada / Deputy Municipal Commissioners in GHMC area), Assistant Electoral Registration Officers (Tahsildars / Municipal Commissioners), Panchayat Secretaries and other officials appointed as Booth Level Officers should not be disturbed from their place of posting from the date of issue of this order without prior concurrence of the Election Commission of India till the date of final publication of Photo Electoral Rolls i.e., 05.01.2012.

8. In case, it becomes absolutely necessary to make any transfer of the above key election officers connected with the revision of photo electoral rolls or there is any need for shifting of officers due to their promotion etc., the Election Commission would consider the same on merits on case to case basis. In case of Booth Level Officers, when it becomes absolutely necessary to make any transfer of the Booth Level Officers during the revision period or there is any need for shifting of officers due to their promotion etc., the Chief Electoral Officer would consider the same on merits on case to case basis. Proposal should be sent to Commission through the Chief Electoral Officer giving detailed and full justification for the same.

(P.T.O.)

9. The authorities noted in the address entry (General Administration, Revenue, Municipal Administration and Panchayat Raj Departments) are requested to fill up all the vacant posts, if any, of the officials who are acting as District Election Officers (Collectors), Electoral Registration Officers (Sub-Collectors / Revenue Divisional Officers / Commissioners of Greater Visakha Municipal Corporation / Guntur Municipal Corporation / Municipal Corporation, Vijayawada / Deputy Municipal Commissioners in GHMC area) or Assistant Electoral Registration Officers (Tahsildars / Municipal Commissioners) immediately.

10. The Collectors & District Election Officers (except Collector, Hyderabad) and Special Commissioner, Greater Hyderabad Municipal Corporation & District Election Officer, Hyderabad are requested to take further necessary action in the matter on top priority.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**S.V.PRASAD,**  
CHIEF SECRETARY TO GOVERNMENT

To

The General Administration (SPl. A) Department

The General Administration (OP.I) Department

The General Administration (OP.V) Department

The General Administration (SC-F) Department

The Revenue Department

The Panchayat Raj & Rural Development Department

The Municipal Administration & Urban Development Department

The Chief Commissioner of Land Administration, A.P. Hyderabad

The Commissioner, Panchayat Raj Department, Hyderabad

The Commissioner & Director, Municipal Administration Department,  
Hyderabad

The Commissioner, GHMC, Hyderabad & E.O.Addl.Chief Electoral Officer

All Collectors & District Election Officers (except Collector, Hyderabad)

The Special Commissioner, Greater Hyderabad Municipal Corporation &  
District Election Officer, Hyderabad.

**Copy to:**

All Departments of Secretariat.

All Officers & Sections in G.A. (Elections) Department.

SF/SCs.

//Forwarded :: By Order//

SECTION OFFICER